App F IX 4

Previous References (1942 Mdl)

File No 121-42
Serial Nos 86, 88

Later References
Mdl 124 46-1

GENERAL AND REVENUE SECRETARIAT

Serial Nos Thro

Part B for July 43

SUBJECT

Notes of inspection of Madhugiri Mdl

To The DCs, ~~Kadiri~~ Dist of Drgs
Sl 88 L 12153-61 D 15-6-43
Issues certain instructions

HJH
23/8

Notes of the Speech of the Hon'ble Minister
5666/C

Continuation Sheet | File No / Current No | of | Page

From the D.C. Kaira's
Letter no A/3 I.R. I/42 dtd 10-2-1943, forwarding the note of Inspection of the Kaira Municipality held by the D.C. on 12-3-42

1) The arrears to be collected in the Municipality are very heavy and the Resident Officer should have taken action to rectify the defects noticed in the last Inspection report

Noted for action

Sd/- 19/3/43

2) Pl. put up last year's Inspection notes of this Mly. (41-42)

Important points / defects noticed may be referred to in the note which shall be put up in each case

Sd/- 19/3/43

3) The Inspection visits of the Municipality in 1941-42 & Linked Accounts for perusal

Noted
Sd/- 30/3

4) Pl. bring up
Municipal Inspection
Sd/- 3/4/43

5) Important points noted in last year's note have been replied (Please see linked file)

Noted
Sd/- 20/4

The report of the D.C. is for perusal. It will be seen therefrom that the affairs of this Mly. were anything but

Satisfactory

P To

1) The arrears are heavy
2) Contributions due from employers have not been paid in Time Cess
3) Service registers of characters both have not been opened for many of the employees
4) Returns not received ~~from~~ taken with points observed in the last years Inspection Notes
5) Log cess collected is not being regularly credited to the funds of the Executive Health
6) Register of properties possessed by the Board is not maintained properly
7) Audit notes are pending for the years 1937-38 & 1938-39
8) The President has not maintained a diary of the inspection of the Town Council by him as required by standing orders & a list of the important need of the Town was not also furnished

The Dr. has asked the President to send monthly reports showing the action taken to set right the defects pointed out above

Special instructions were issued last year that in this the prospects registers should be maintained properly and audit notes & objections disposed of without delay in accordance with standing orders. This was indeed a matter for

Serial No

regret that these instructions have not been heeded & given effect to No useful purpose would be served by merely making an observation about the defects noted while no action is taken to set them right. The results that the same irregularity defect or irregularity is continued or repeated, every year which goes to show that no interest is evinced in Municipal administration. At this rate, there can be no improvement in the administration of municipal affairs. The D.C. will therefore be asked to obtain forthwith the explanation of the President as to why these matters have not been attended to.

C

Another sad feature is that though action was ordered to be taken on certain points in the course of the inspection of this Office last year, nothing has been done to give effect to those instructions. The object of the inspection is therefore completely frustrated. In such cases, it is necessary to get personal reports of action taken according to the instructions issued, instead of looking into the defects of the year while inspecting the Office during the subsequent year. It would also be well if only

NOTE—Co tn Sheet

4

566~/1

Fil No. of 194

General and Revenue Secretariat.

Serial No

While conducting inspections during the current year, a statement is prepared showing the defects observed during the previous year & the action taken thereon, with the explanation of the President as to why they have not been set right in cases where they remain unattended to. This practice is in vogue in respect of the audit notes prepared by the Comptroller's office. It would be a useful arrangement as thereby a check would be taken of the action taken to set right the irregularities or omissions. This may be conveniently adopted in the case of the inspection notes of the Accounts also.

A

At the end of the inspection notes, the D.Cs should also give their opinion about the work of the Head of the administration of the affairs in general during a particular year as being good, satisfactory, bad or indifferent etc so as to enable the Govt to judge if there is improvement or otherwise in the administration from year to year.

B

If approved, general instructions on the above points A & B will be issued to the D.Cs for adoption.

Lawrence - 21/12/43

G.O. 1265 dated 20/12/43

OFFICE OF TI E MINIST R FOR L S G & P H
Dat 24 to 1a3
No 8916

Agree General wise Secretary may issue as suggested in A & B
The explanation of Representations may be called for as suggested at para C.

Under 2 S G
22-4-43

Asst Secy
Law
10 5 43
Under
11-5-43
Dy Secy please
11/5/43

Two drafts are further submitted

Draft no I may be approved

13/5

Law Secy
25/5/43
Under
27-5-43
Dy Secy please
Draft no I
27/5/43

SECY LAW DEPT
27/5/43
GOVT OF MYSORE

TYPING SECTION
2 MAY 1943
GEN & REV SECTT

T S to DI typist
Under Sec also
5/5.

TYPING SECTION
- 1 JUNE 1943
GEN & REV SECTT

Rc No L 11926 / 9 5 / 6 / 43, observations of the Addl Secy are very unsatisfactory & calls for explanation of the Officers concerned from the D.C. Kadur

O M No L 1a 1503 / 9 15 6 43, issues certain instructions re the procedure in respecting the Pol offices.

To the D.Cs of Dh

1/7 11/1

WD 1140—GPB—50 000—5-11-42

6

No A3 I R 1/42-43

Office of the Deputy Commissioner,
Kadur District,
Dated Chikmagalur, 18th March 1943

From

The Deputy Commissioner,
Kadur District,
Chikmagalur

To

The Secretary to the Government of Mysore,
Law Department,
Bangalore.

Sir,

I have the honour to state that I conducted the inspection of the office of the Miror Municipal Office, Mudigere, on 12-3-1943 and note below a brief review of the affairs of the Municipality for the information of Government

1 Arrears to be collected in the Municipality

The income under Octroi up to the end of February 1943 is Rs 1773-12-7 as against Rs 1513-14-7 for the corresponding period of the previous year There is considerable improvement of income under all the articles except ghee and piece-goods The Demand, Collection and balance of Lohatarfa and other taxes is as under -

Arrears on 1-7-1942	Rs 2859-12-0
Demand for the year 1942-43	3810- 4-8
Total	Rs 6,670- 0-8
Collections including remission	1,569-13-11
Balance	5,100- 2-9

The arrears are heavy In respect of many items, arrears are outstanding from the year 1936-37 Mr M Abdul Aziz, one of the Municipal Councillors and Ex- Vice-President is in arrears Special notice as required by rules has been issued to him during January 1943 Instructions have been issued to pursue further action to remove the member from the Municipal Council, if the arrears are not received within the stipulated time The President has been directed to pay better attention towards the collection of Municipal arrears

II Measures adopted to improve the resources of the Municipality

The Municipal Council have proposed to enhance the rate of

rate of water tax from As 0-4-0 to As 0-6-0 per rupee of assessment The question is under correspondence

III A register showing the contribution due by the Municipality is maintained The following contributions have not yet been paid -

(1) Contribution towards the supply of vaccine lymph for 1942 Rs 24/-

(2) towards repairs of Local Fund Dispensary and quarters for 1941-42 and 1942-43 Rs 174/-

(3) tow-ards maintenance of L F Dispensaries including cost of country medicines etc, for 1941-42 Rs 466/-

The President has been asked to adjust the dues at once

IV, It was seen that Mr Mohiddin Kutty, an elected councillor had absented himself from attending the meetings of the Municipal Council during four successive months from November 1942 to February 1943 The President has been asked to take action to fill up the vacancy The attendance of non-official members is very poor The Sub-committees did not at all meet during the year The attention of the President has been drawn to the rules regarding the constitution of Sub-committees and he has been asked to take immediate action in accordance with these rules Service registers and character books have not been opened for some of the employees Action has not been taken on the following points observed in the inspection notes for the previous year

(1) Constitution of Committees

(2) Disposal of old petitions

(3) Acceptance of the security deposit of the Pound-keeper

(4) Maintenance of character books for the non-Gazetted Municipal employees

(5) disposal of items in the audit notes relating to the years 1937-38 and 1938-39

(6) Sorting of disposed of records

(7) Amendment to the Water-supply byelaws so as to make provision in the bye-laws to recover the water tax from the officials who occupy the Government residential quarter

Education cess levied at the rate of As 0-2-0 per rupee of assessment is not being credited to the Funds of the Education Department, regularly as required by rules Suitable instructions have been issued in this behalf

18

Proper vouchers had not been maintained for the expenditure incurred for purchasing papers for the Free Reading Room, for which the Municipality is paying an annual contribution of Rs 50/- The President has been asked to stop further payments till satisfactory accourts are produced by the Secretary The register of properties possessed by the Municipal Council, is not maintained properly Suitable instructions have been issued to open a fresh register in the prescribed form, with complete information Audit notes for the years 1937-38 and 1938-39 are still pending action

It was stated that the President was inspecting the Town oftener but no diary was maintained, as required by Government in their circular No L 9221-33/M1 103-41-4 dated 30-3-1942 A list o important needs of the town was also not forthcoming The President was instructed to set right the several irregularities and observations noted above and to send monthly reports showing the progress of action taken on the several points

I have the honour to be,
Sir,
Your most obedient servant,

Deputy Commissioner,
Kadur District.

RKN

Appendix F G —1]

SUBJECT

9

12 copies

Section MG

File No 121-G

Serial No 44

Diary No of letter replied to

Memorandum

No L12153-6

General and Revenue Secretariat

To

( )

the — *194*

From the reports of Inspection of certain Town and Urban Municipal Offices received from the Dcs of Districts, it is seen that, in many instances, the offices pointed out and the instructions issued at the previous Inspections are simply kept unattended to until the subsequent Inspection, and that the Inspecting Officers repeat the irregularities in a routine manner, so that the very object of Inspection of the Offices is frustrated. The state of affairs appears to be the result of the instructions issued during the Inspection

Date of issue 15/6

Signed by Mr. G R Rao

List of enclosures

Codied by

Examined by

WD 04161—GPB—60 000—24 10 41

10

not being pursued systematically and regularly

Good are therefore pleased to issue the following instructions for the strict guidance of the D.C.'s of Districts —

1. The D.C.s should obtain periodical reports — at least bi-monthly — of action taken, from the Presidents of Municipalities on the defects noticed & instructions issued in the course of Inspection. Also during their subsequent visits to the Municipality, The D.C.s should make it a point to find out how far the instructions have been carried out. This would focus attention on the defects and ensure continuous attention in regard to ~~to ensure a systematic course of action being taken to~~ remedy the defects

2. A Statement of the defects noticed in the previous years Inspection note and the action taken to set them right should be appended to the Subsequent year's Inspection note. In case where the irregularities or defects remain unattended to, the explanation of the Presidents Concerned should invariably be obtained and sent along with it

3. The D.C.s should at the end of the Inspection note invariably record under the Head "General", their opinion about the work of the Municipality during the year under report, as being "good, satisfactory, "bad" or "indifferent" so as to enable Govt to judge whether, from year to year, there has been any improvement or otherwise in the administration of the Municipalities

B.O
22/5

for kind information of Govt
Local Deptt

To the Hon'ble Chief Minister

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

No L 12152-61 / Mul 121-42-86

General and Revenue Secretariat

Dated Bangalore 15/6/ 1943

OFFICIAL MEMORANDUM

From the reports of inspection of certain Town and Minor Municipal Offices received from the Deputy Commissioners of Districts, it is seen that, in many instances, the defects pointed out and the instructions issued at the previous inspections are simply kept unattended to until the subsequent inspection, and that the Inspecting Officers repeat the irregularities in a routine manner so much so that the very object of inspection of the offices is frustrated. This state of affairs appears to be the result of the instructions issued during the inspections not being pursued systematically and regularly.

Government are therefore pleased to issue the following instructions for the strict guidance of the Deputy Commissioners of Districts:-

(1) The Deputy Commissioners should obtain periodical reports - at least bi-monthly - of action taken, from the Presidents of Municipalities on the defects noticed or instructions issued in the course of inspection. Also during their subsequent visits to the Municipality, the Deputy Commissioners should make it a point to find out how far the instructions have been carried out. This would focus attention on the defects and ensure continuous attention in regard to their rectification.

(2) A statement of the defects noticed in the previous year's inspection notes and the action taken to set them right should be appended to the subsequent year's inspection notes. In cases where the irregularities, omissions or defects remain unattended to, the explanation of the President concerned should invariably be obtained and sent along with it.

(3) The Deputy Commissioners should at the end of the inspection notes, invariably record under the head "General", their opinion about the work of the Municipality during the year under report, as being "good", "satisfactory", "bad", or "indifferent" so as to enable Government to judge whether, from year to year, there has been improvement or otherwise in the administration of the Municipalities.

By order,

Secretary to Government,
Law Department

To

The Deputy Commissioners of Districts.

P.T.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

No

General and Revenue Secretariat

Dated Bangalore *194*

OFFICIAL MEMORANDUM